



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A STATE GOVERNMENT UNDERTAKING)

Application and Agreement Form for Domestic Electricity Connection.

Application No.	Connection No.	Date of Receipt	Signature of HPSEBL Official

(Note:- The applicant should hand over this A&A form to local office of HPSEBL in the area in which the supply is required along-with a non-judicial stamp paper of Rs. 10/- dully crosses with words "Agreement for supply of Electricity/Power" on stamp paper)

**The Assistant Engineer/Assistant Executive Engineer/Executive Engineer,
Electrical Sub- Division, HPSEBL Limited,**

Sub:- Application and agreement for new connection/revision of load/change of name for domestic electric connection.

A) Particulars of Applicant/Consumer & premises

- i) Name of applicant.....
- ii) S/o, D/o, W/o.....age.....
- iii) Adhaar No(optional).....
- iv) Mobile No..... Tel. No.....
- v) Email.....
- vi) The wiring work will be/has been carried out by (Name of licensed contractor/wireman).....

Full Address of Premises where connection is required:

House /Plot No.		Village /Town/City	
Floor No		District	
Landmark		Pin Code	
Sector/Colony/Street		Whether MC/NP/TCP area (Y/N)	
Description of premises [No of rooms, floors, other area where supply of to be given]			

B) Details of load/class of application etc.

- i) Schedule of energy consuming apparatus to be connected:

Description of apparatus	Lamps, Tubes etc.			Fans Heaters and Refrigerators etc.			Motors					
	No.	Wattage	Total kW	No.	Wattage	Total kW	No.	h. p. each		Total KW		
								1-Ø	3-Ø	1-Ø	3-Ø	
1	2	3	4	5	6	7	8	9	10	11	12	
Total												

[In case of Extension in load, the existing & additional Load is to be indicated separately]

- ii) Total Connected load(kW) of above installation (4+7+11+12)..... kilowatts
Existing(kW) Addl./New.....(kW).
- iii) Voltage at which supply would be preferred.....kV
- iv) Details of other connections existing in the name of the applicant
a) Account No.b) Cust.ID.....
c) Category of connection.....
- v) Class of Application:
(a) A new connection:
(b) An extension to my/our existing installation (connection A/C No.)
(c) A re-connection (the previous consumers' name is and his connection A/c No. is)
(d) A change of name/title from Shri.....Connection A/C No.....
(e) Change of Supply voltage for existing connection A/C No.....
(f) Other(please mention).....
- vi) Approximate date from which connection is required.....

[2]-CS-1(a)

C) I/We do hereby solemnly affirm /declare and agree as under:-

I/We Son /Daughter of Resident of(hereinafter referred to as "Applicant", which terms shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear, declare and agrees as under:-

- i) That the Applicant is a lawful owner/occupant of premisesmentioned at Sl. No. A(vi) above (hereinafter referred to as "Premises"), in support of which the applicant(s) has enclosed proof of ownership/ occupancy and have applied to Himachal Pradesh State Electricity Board Ltd. (HPSEB Ltd.) (" The Licensee") for electricity connection at the above mentioned premises for the purpose mentioned above and I /We agree to take supply of electricity for the domestic purpose only and connected load mentioned above shall not be exceeded.
ii) That the internal installation at the premises has been tested by a Licensed Electrical Contractor.
iii) That I/We indemnify the licensee against all proceedings, claims, demands, costs, damages, expenses that the licensee may incur by reason of a service connection given to the Applicant as per type of Application at Sl. No. B(v).
iv) That there is a provision of lift in the premises and the applicant has obtained the lift fitness certificate from the concerned authority for the lift in the said premises and the same is available with the applicant.
v) That I/We hereby further agrees to pay the electricity consumption bills and all other charges at the rates set out in the licensee's Tariff Schedule and miscellaneous charges for supply as may be in force from time to time , regularly as and when the same becomes due for payment. That I/We undertake to pay Security and additional security as per HPERC(Security Deposit)Regulations,2005, the charges towards Recovery of Expenditure for supply of Electricity as per HPERC(Recovery of Expenditure for supply of Electricity) Regulations,2012 and its amendments issued from time to time within the time period as mentioned in the regulations. That in case I/we fail to deposit the charges within stipulated period, HPSEB Ltd. is at liberty not to release the electric connection/not to allow the extension of load/disconnection of supply to the above mentioned premises.
vi) That licensee shall be at liberty to adjust the electricity consumption charges due/ outstanding along with any other charges against the consumers Security Deposit paid by the Applicant, in the event of termination of agreement prior to expiry of the contracted period or in case of any contractual default as per provisions of regulations/rules/orders/directions of the Commission.
vii) That to the best of my/our knowledge, all electrical works done within the premises are as per Central Electricity Authority (Measures relating to Safety and Electricity Supply) Regulations,2010 as amended from time to time. That I/We undertake to accept and abide by Electricity Act,2003 all applicable laws, conditions of Supply/Tariff order and any other Rules or Regulations as may be notified by the HPERC/CERC/CEA/HP Govt./Central Govt. under the Electricity Act,2003, as applicable from time to time and any instructions/circulars issued by the licensee. These are also available on website of HPSEBL and HPERC i.e. www.hpseb.com & www.hperc.org.
viii) That I/we shall be solely held responsible for contravention, if any, of Act/ Law of any statutory authority/ Central/ State Government Department and HPSEBL shall not be made party on any omission/ contravention by me/ us. Any loss on this account shall be my/ our liability. That I/We indemnify the licensee against all proceedings, claims, demands, costs, damages, expenses that the licensee may incur by reason of a service connection given to the Applicant as per Class of Application at Sl. No. B(v)
ix) That I/We undertake to indemnify the licensee against any loss accrued to the Licensee if the declaration/undertaking furnished by me/us prove to be false/incorrect or are unfulfilled. I/We further undertake to indemnify the licensee of any harm/loss to the Licensee's property for any loss/harm to any third party on account of any fault in the electric work at my /our premises. Further, I/We agrees that if there is any harm/loss to the property of the Licensee, injury or an incident /accident due to the fault /defect or otherwise in the electrical network within the premises of the Applicant or the works being maintained by the applicant, all the liabilities shall have to be borne by the me/us.
x) That the Licensee shall have the right to supply electricity to other consumers from the service line or apparatus installed on my/our premises as per Supply Code/HPERC Regulations.
xi) That grant of the applied electricity connection will not confer any legal right for regularization of building/land use in respect to the electricity connection provided at the Applicant's premises. Further, it shall also not confer any right in favour of Applicant to have permanent electricity connection.
xii) That the applicant would allow clear and unencumbered access to all authorized officials of the Licensee to the premises of the Applicant for the purpose of meter reading, maintenance, inspection, checking, testing etc.
xiii) That as per HP Electricity Supply Code,2009 as amended from time to time , I shall provide suitable and adequate space for installation of the meter/ electrical equipments where the licensee may have ready access to the same.
xiv) That the Applicant would let the licensee disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of a legally binding directive by the Statutory Authority (ies) to effect such an order. This shall be without prejudice to any other rights of the licensee including that of getting its payment as on the date of disconnection.
xv) That I/We have clearly understood that if the above statements prove to be false or incorrect or on receipt of a reference/notice from concerned statutory authority/ law enforcing agency of State /Central Govt. regarding sealing/demolition/vacation of the premises/ contravention of any of the bye laws, the electricity connection can be disconnected and the meter /service line can be removed by HPSEB Ltd. without any further notice to me.

This agreement for the Electricity connection shall be effective from the date the connection is released and shall remain effective till such time as it is either replaced by fresh agreement or it is terminated as per provisions of H.P. Electricity Supply Code.

Date: - / - / - - - - /

Signature of Applicant

Signature of Witness

Name of witness.....A/c No.....

Address of Witness

Signature on behalf of HPSEBL

Name & Designation.....

(To be signed by load sanctioning authority)

\$: Strike through if not applicable

Note: The consumer who intends to apply for Net Metering , the application shall be made on Form-1 and agreement shall be executed on Form-2 of HPERC(Rooftop Solar PV Grid Interactive Systems based on Net Metering)Regulations,2012. The agreement executed on Form-2 shall be supplementary to the agreement on A& A form.

[3]-CS-1(a)

(FOR OFFICE USE ONLY)-Domestic Permanent

Name of Consumer:

- 1) a) Standard Supply Voltage Volts b) Availed Supply Voltage.....
c) Metering Voltage.....
2) Name of Feeding Sub-Station.....
3) Category applicable as per Tariff Order : Domestic
4) Details of Amount deposited by the applicant:-

a) Security deposit

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. Load/revision of security based on average tariff]	Signature of official
i)					
ii)					

b) Normative IDC

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. Load/revision of security based on average tariff]	Signature of official
i)					
ii)					

c) Cost of Service line/Estimate

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. Load/revision of security based on average tariff]	Signature of official
i)					
ii)					

- 5) Accepted/Sanctioned/ Recommended [Please Tick]
Comments/recommendations
Signatures.....
Designation AAE/AE/AEE
Dated:.....
- 6). Sanctioned /Recommended [Please Tick]
Comments/recommendations
Signatures.....
Designation Sr.EE/ASE

.....✂..... Cut here.....✂.....

ACKNOWLEDGEMENT

HPSEB Ltd.

Date	Name of Applicant	Tariff Category	Application No.	Load(kW)
		Domestic(DS)		

(Signature of Authorized person of HPSEBL)

Checklist for Domestic Permanent Connection[CS-1(a)]

Sr. No.	Description	Please Tick ✓
A)	General	
	i) Application and Agreement Form (A&A Form) duly completed and signed by the applicant.	<input type="checkbox"/>
	ii) Test Report duly filled and signed by licensed Electrical Contractor.	<input type="checkbox"/>
	iii) Crossed Non-Judicial Stamp paper of Rs.10/- attached with A&A form	<input type="checkbox"/>
	iv) NOC /Final Sanction letter from MC/NP/ULBs	<input type="checkbox"/>
B)	Identity/Ownership	
	i) Identity Proof (any one of the documents given below)	
	PAN	<input type="checkbox"/>
	Adhaar Card	<input type="checkbox"/>
	Driving License	<input type="checkbox"/>
	Passport	<input type="checkbox"/>
	Voter ID Card	<input type="checkbox"/>
	ii) Proof of Ownership outside TCP/MC/NP/ other ULB areas (any one of the documents given below)	
	Revenue Papers for Land/Building/premises	<input type="checkbox"/>
	Sale Deed	<input type="checkbox"/>
Lease Deed	<input type="checkbox"/>	
Any other proof of ownership/occupancy given by Statutory Authority.	<input type="checkbox"/>	
C)	Charges to be deposited [Ref. HPERC Regulations 419/2012,HPERC Security Deposit Regulations,2005] and their amendments from time to time.	
	i) Initial Security	<input type="checkbox"/>
	ii) Normative IDC*	<input type="checkbox"/>
	iii) Cost of Service Line or Departmental Charges as the case may be.	<input type="checkbox"/>
	* <i>Those consumers who are covered under Regulation-6, 5(3) & 5(9) of HPERC(Recovery of Expenditure for supply of Electricity),Regulations,2012 as amended from time to time shall have to bear the cost accordingly.</i>	

HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A STATE GOVERNMENT UNDERTAKING)

WIRING CONTRACTOR'S TEST REPORT

AND

HPSEBL'S INSTALLATION TEST ORDER

Name and Address of Premises where connection is required:

Name of ApplicantAddress.....Description of Premises.....

From (Wiring Contractor)

Name and Address:.....

.....

License No..... Dated --/--/---- Valid up to --/--/----

To

The AE/AEE/EE/ ESD, HPSEBL

REPORT

We hereby inform that Electrical Installation at the premises belonging to the above consumer, as detailed on page 2(backside) is now ready for your engineer to test and connect up with your mains. The installation was tested by me/us on..... (date) and the insulation resistance was as shown at page 2.

Dated: _ / _ / _ _ _ /

Wiring Contractor's signature.....

HPSEBL'S INSTALLATION TEST ORDER

(A)

The Junior Engineer/ Addl. A.E, Electrical Section, HPSEBL.....

Please test the installation detailed on pages 2, fill in columns 18 to 22 and report as below. It may, however, be ensured that the intimation regarding the date on which you intend to visit the consumer's premises for the above said purpose is given to the consumer or his representative well in advance, so as to enable him to be present at the time of Inspection. Also please ensure that for any subsequent visit for testing of the said installation necessitated by the consumer on the previous visit or due to defective installation, the consumer is asked to pay the requisite charges as per the schedule of general & service charges and receipt No./date vide which the charges are paid by him is quoted in the report.

Assistant Engineer /Assistant Executive Engineer

Dated

(B) REPORT

(1) Above installation was tested by me on (date).....in the presence of consumer (or his representative) and the insulation Results were as shown on page 2. The following defects were found in the installation.

- i) Whether Insulation Resistance Satisfactory.....
ii) Other Defects, if any (a)..... (b)..... (c).....

(2) (a) The above installation was tested by me on my first visit. OR

(b) The installation was tested by me on my subsequent visit for which the consumer deposited the amount of Rs.....as per the schedule of general & service charges vide Receipt No.....Date.....

Signature of Consumer
Name(in case of representative):
Dated: _ / _ / _ _ _ /

Signature
Junior Engineer/Addl. A.E.
Dated: _ / _ / _ _ _ /

SCHEDULE OF ENERGY CONSUMING APPARATUS TO BE CONNECTED

HPSEBL Form CS-10(Page-2)

No. of Circuits (left to Right) on Distribution Board	Size of Conductor	Description	Lamps / Tubes Etc.		Fans, Heaters, Cookers, Refrigerators etc.			Motors				Total connected load of each circuit (in kW)	INSULATION RESISTANCE [MEGA-OHMS]						Earth Resistance(in Ohms)]In case of Medium, HT&EHT installations		
			No.	Total kW	No.	Watts each	Total kW	No.	h.p./ kW each		Total kW		Wiring Contractor's Test		HPSEBL Test						
									1-Ø	3-Ø	1-Ø		3-Ø	Between Conductors	Between Conductors & earth	Between Conductors	Between Conductors & earth				
			Before connecting any lamp or apparatus	Before connecting any lamp or apparatus	After connecting any lamp or apparatus	Before connecting any lamp or apparatus	Before connecting any lamp or apparatus	After connecting any lamp or apparatus													
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
No.1																					
No.2																					
No.3																					
No.4																					
No.5																					
And so on																					

Load verified for(kW)

Dated Signature of Verifying Officer/Official
Name & Designation of Verifying Officer/Official.....
.....

The Size of connecting wires
Between Meter Board &
Distribution Boards

Dated Signatures of the
.Wiring Contractor